

Back Office : Configuration and implementation of a commercial offer

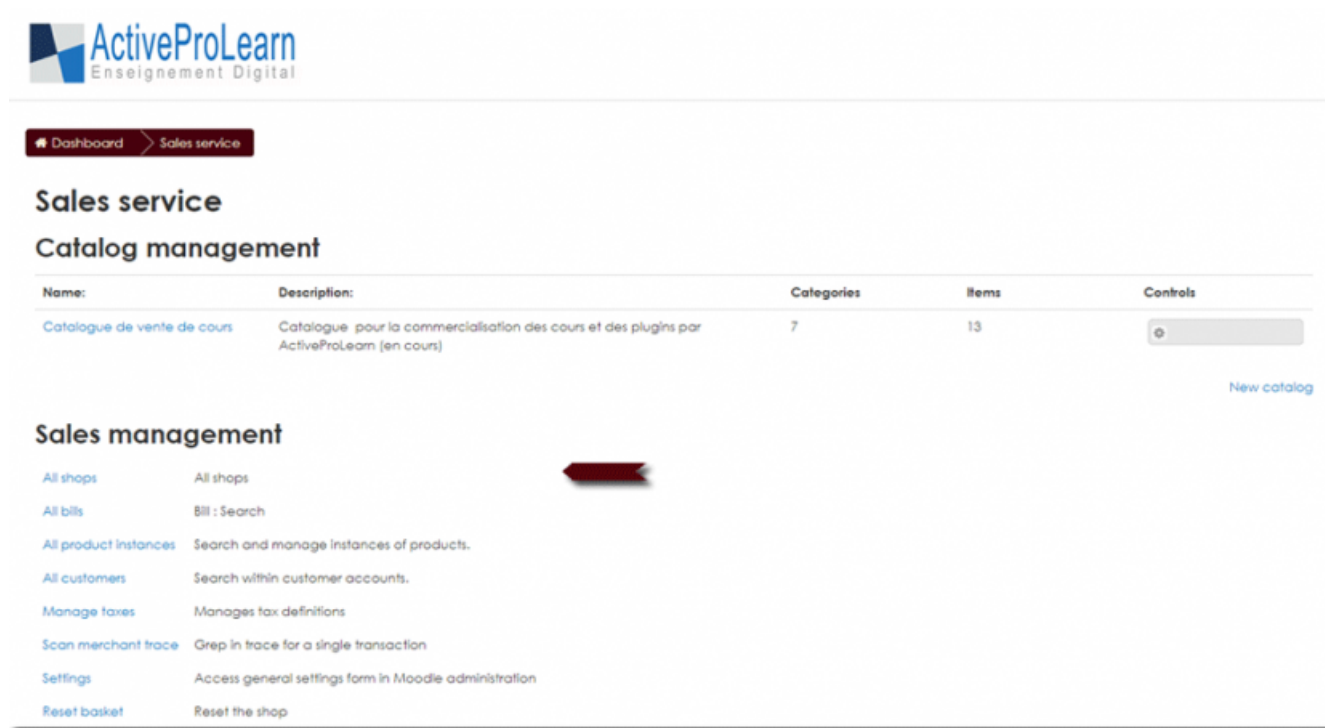
Define instances of a store

(ou vérifier votre instance de boutique)


Using Shop Access block

Begin by adding the Sales Services block in a course that is used as “customer support” or a course of your choice on Moodle platform

Site Administration / Add a Block / Sales Services ([Shop Access](#))



The screenshot displays the ActiveProLearn Back Office interface. At the top, the logo "ActiveProLearn Enseignement Digital" is visible. Below it, a navigation bar shows "Dashboard" and "Sales service". The main section is titled "Sales service" and "Catalog management". It features a table with the following data:

Name:	Description:	Categories	Items	Controls
Catalogue de vente de cours	Catalogue pour la commercialisation des cours et des plugins par ActiveProLearn (en cours)	7	13	

Below the table, there is a "New catalog" link. The "Sales management" section is also visible, listing various actions:

- All shops
- All bills
- All product instances
- All customers
- Manage taxes
- Scan merchant trace
- Settings
- Reset basket

Suivez le lien **“Sales administration”** dans le bloc [Sales Services \(component Shop Access\)](#)

Folow link **“All shops”** on Sales Services block.

ActiveProLearn

Enseignement Digital

Dashboard

Sales service

Sales service

Product line management

All products

Search in products.

Name:	Description:	Categories	Items	Controls
Catalogue de vente de cours	Catalogue pour la commercialisation des cours et des plugins par ActiveProLearn (en cours)	7	13	<div></div>

New catalog

All shops

All bills

All purchases

All customers

Manage taxes

Scan merchant trace

Settings

Reset basket

All shops

Bill : Search

Search and manage purchases

Search within customer accounts.

Manages tax definitions

Grep in trace for a single transaction

Access general settings form in Moodle administration

Reset the shop

This menu allows you to create another shop instance or change the default one, with its catalog and see how many blocks are attached to each instance.

Finally, click on the “New shop instance” link at the bottom of the table displaying the shop.

Shops ⓘ

Name	Description	Currency	Catalog	Used blocks
Notre offre au service de votre pédagogie	Cliquez sur la catégorie de produits Moodle de votre choix pour en afficher les détails	€	Catalogue de vente de cours	24

New shop instance

- To modify an existing shop, click on the toothed wheel at the end of the line of the shop created.
- To delete an existing store, click on the cross at the end of the shop's line.

⚠ Note: It will be necessary to set the block [Shop Access&850](#) to point it to the desired store instance if you are running multiple stores.

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