

Back Office : Configuration et mise en oeuvre d'une offre commerciale

Lettrage des factures

Invoice lettering

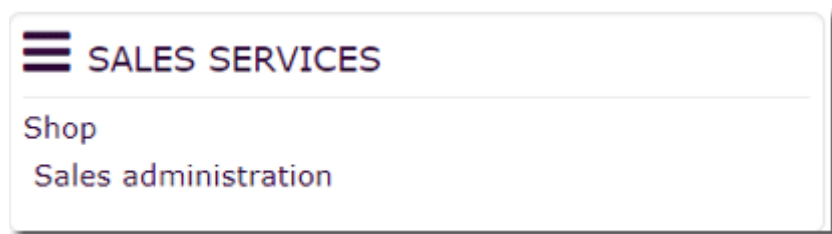
Invoice lettering records the correspondence between the store's online invoices and external billing software.

According to legislation, legal obligations require the numbering of invoices. The Moodle Online Store records invoices online for the only Moodle sales activity. It is essential to be able to make the correspondence between the online transactions and the invoices “officially” established in an accounting software.

Lettering can not accept several identical references, whatever the catalog used by the store.

Access

Suivez le lien **“Sales administration”** dans le bloc [Sales services \(plugin Shop Access\)](#)



Follow link **“all bills”** on page Sales services section Sales management.

ActiveProLearn
Enseignement Digital

Dashboard > Sales service

Sales service

Catalog management

Name:	Description:	Categories	Items	Controls
Catalogue de vente de cours	Catalogue pour la commercialisation des cours et des plugins par ActiveProLearn (en cours)	7	13	

New catalog

Sales management

- All shops
- All bills
- All product instances
- All customers
- Manage taxes
- Scan merchant trace
- Settings
- Reset basket

- All shops
- Bill : Search
- Search and manage instances of products.
- Search within customer accounts.
- Manages tax definitions
- Grep in trace for a single transaction
- Access general settings form in Moodle administration
- Reset the shop

Dans la liste des factures à état **COMPLETE** :

- Click on the relevant invoice number in the list to view it
- In the box at the top of the invoice, enter your lettering
- Click on the "Update" button

Facture : B-20170601-29
jeudi 1 juin 2017, 18:35

Code Transaction:
TU83VUOXQKQYZ3F4DW==
Code règlement :
95271922-
20170601163528-000020

Lettrage ?

Mettre à jour

Mode de paiement : SystemPay
Plus(Caisse d'Epargne/Banque Populaire)

[Retour configuration et mise en œuvre d'une offre commerciale](#) - [Revenir au sommaire du composant Local Shop \(Boutique\)](#) - [Revenir au catalogue](#)

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