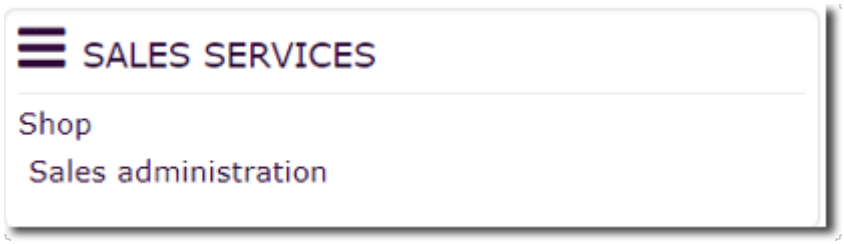
Back Office : Configuration and implementation of a commercial offer

Invoice Status

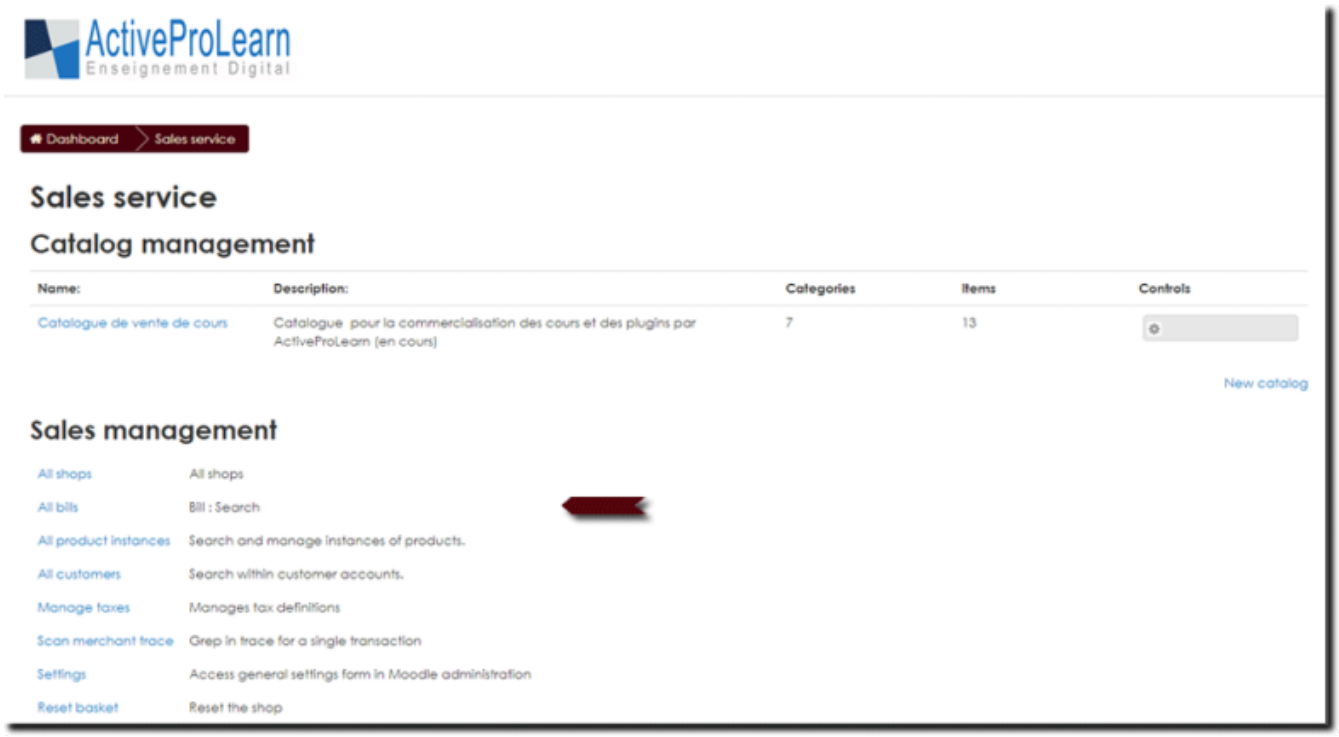
Edit an invoice status

Access

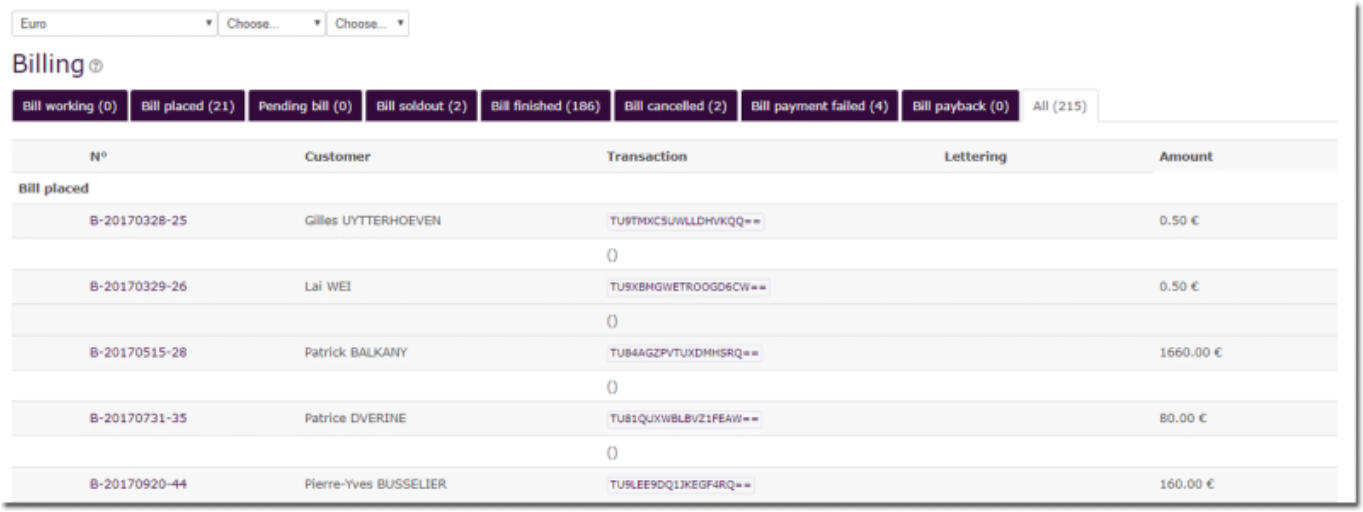
Follow link **“Sales administration”** dans le bloc Sales services (plugin Shop Access)



Follow link **“all bills”** on page Sales services section Sales management.



* Click on the relevant invoice number in the list to view it. In this example B-2017032825 for the first of the list.



- Expand the “Billing States” menu at the bottom of the document to see the possible options: “Return to Status” and “Go to Status”.
- Choose the action to be taken, the possible options depend on the state at the time you operate for the relevant invoice.



Back to Configuration and implementation of a commercial offer - Back to Local Shop component - Back to catalogue

From:
https://docsen.activeprolearn.com/ - **Documentation Moodle ActiveProLearn**

Permanent link:
https://docsen.activeprolearn.com/doku.php?id=local:shop:setup:invoicestatus&rev=1511537135

Last update: **2026/01/13 08:58**