

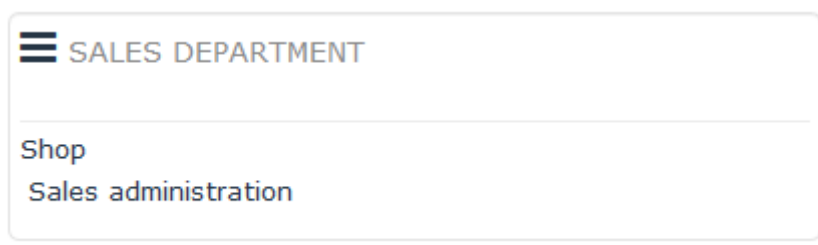


## Back Office : Configuration and implementation of a commercial offer

### General condition of sales for a catalogue

#### Access using Sales department block

Link to **“Sales administration”** [Sales department block \(Shop Access plugin\)](#)



Next, click the gear icon next to your catalogue.

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🏠 [Tableau de bord](#) > [Service commercial](#)

### Service commercial

#### Gestion du catalogue

Tous les produits

Visualiser et effectuer des recherches dans le(s) catalogue(s) produits.

Nom :	Description :	Catégories	Items	Commandes
<a href="#">Catalogue de vente de cours</a>	Catalogue pour la commercialisation des cours et des plugins par ActiveProLearn	7	13	⚙️

Enter your general conditions of sale in the “Conditions” zone. They will apply to all the products in the catalogue.

**!** **Note :** It is possible to add general conditions of sale for a specific product, but these will overload the overall conditions of sale for the catalogue concerned. .

#### Learn more

[Structural item on the conditions of sale\] ----- <html><!-- nomoodle --></html>](#)  
[\[\[local:shop:userguide:salesadmin\]Retour configuration et mise en œuvre d'une offre commerciale -](#)

[Revenir au sommaire du composant Local Shop \(Boutique\)](#) - [Revenir au catalogue](#)

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Last update: **2026/01/13 07:58**

