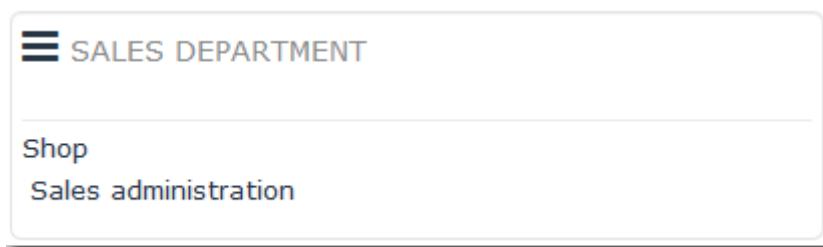


Back Office : Configuration and implementation of a commercial offer

How to précise general condition of sales

Access using Sales department block

Follow link “**Sales administration**” in block **Sales department** (Shop Access plugin)



Click on the gear icon next to your catalogue

A screenshot of the ActiveProLearn Back Office. At the top, there is a logo for "ActiveProLearn Enseignement Digital". Below the logo, the page title is "Service commercial". Underneath, there is a section titled "Gestion du catalogue". A table lists a single catalogue entry: "Catalogue de vente de cours" with a description "Catalogue pour la commercialisation des cours et des plugins par ActiveProLearn". The table includes columns for Nom, Description, Catégories, Items, and Commandes.

Type your CGV in the "Conditions" zone. They will apply to all products in the catalogue.

Nota : It is possible to add CGV to a specific product which will override the global CGV of the concerned catalogue.

En savoir plus

[Element de structure sur les conditions générales de vente](#)

[Retour configuration et mise en œuvre d'une offre commerciale](#) - [Revenir au sommaire du composant Local Shop \(Boutique\)](#) - [Revenir au catalogue](#)

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